

## REQUEST FOR BIDS/INVITATION FOR BIDS

**CITY OF SYLVESTER  
SYLVESTER MUNICIPAL AIRPORT, SYLVESTER, GEORGIA  
TERMINAL AREA IMPROVEMENTS (PHASE 1)  
RFP AP-23-10**

Sealed bids will be received by the Owner, the City of Sylvester, **Sylvester, Georgia**, at the offices of **City of Sylvester, c/o Markesha Bivens, City Clerk** at 101 N Main Street, Sylvester, Georgia 31791 until **11:00 a.m.** local time, on **Thursday, December 14, 2023** and then publicly opened and read aloud, for furnishing all labor, materials and equipment, and performing all work necessary for completing the **Terminal Area Improvements Project**.

In general, the improvements on which bids are requested will require the following major construction items:

- Site preparation/mobilization and temporary airport safety measures
- Removal of existing soil/pavements/utilities as required to accommodate a new parking lot, sidewalk, etc.
- New asphalt parking lot construction
- Existing asphalt parking lot overlay
- Existing parking lot asphalt drive overlay and tie into apron
- Reconfigure fencing to accommodate the new terminal area configuration

Copies of the bid documents including project drawings and technical specifications are on file and may be inspected at the following locations:

- City Of Sylvester, 101 N. Main Street, Sylvester, Georgia 31791 (229-776-8505)
- Alfred Benesch & Company, 600 Peachtree Street NE, Suite 2410, Atlanta, Georgia 30308 (404-850-2481)

A complete set of electronic plans and specifications, not including referenced documents, may be obtained from the Engineer via an Engineer hosted FTP site at no cost. To request electronic plans/specifications from Benesch, please send an email request to both of the following email addresses with the required info:

**Benesch Email Addresses:**            [svolce@benesch.com](mailto:svolce@benesch.com) (Project Manager)  
   [jwright@benesch.com](mailto:jwright@benesch.com) (Project Engineer)

Email Information

**Email Title:**                                    **Terminal Area Improvements (Phase 1) – Plan/Spec Request**  
**Contractor Email Address:**            Email Address Where FTP Link Can Be Sent  
**Contractor Contact Name:**            Name of Person To Be “Attentioned” On Email  
**Contractor Phone Number:**            (Area Code) Phone #

Parties then interested in submitting an official bid must contact Benesch (404-850-2481) and request an official hard-copy bid booklet. The electronic documents on the Engineer hosted FTP site do not contain the official bid booklet. Contractors must obtain an official hard-copy bid booklet from Benesch to submit a bid.

No Pre-bid Meeting:

A pre-bid meeting will NOT be held in conjunction with this project. All bidders are required to examine the site to become familiar with all site conditions.

Contractors shall coordinate with Autron Hayes, City Manager, 222-776-8505 for site visit opportunities. The Owner reserves the right, at the time of the site visit, to reject requests to inspect specific areas of the airfield, if it is not conducive to airport operations at the time.

Contractors bidding must be GDOT pre-qualified or GDOT Registered Subcontractor.

A Bidder's bond must be executed on the form furnished by the Owner, and the required bond, cash, cashier's check, or certified check must accompany each proposal, in the amount of 5% of the total amount of the proposal. A 100% performance bond and a 100% payment bond will be required of the Contractor at time of contract execution. A Georgia Resident Agent must countersign all bonds from a surety company authorized by law to do business in this State pursuant to a current certificate of authority to transact surety business by the Commissioner of Insurance; no bond shall be approved unless the surety is on the United States Department of Treasury's list of approved bond sureties.

All proposals submitted in accordance with the instructions presented herein will be subject to evaluation. Bids may be held by the **City of Sylvester of Sylvester, Georgia** for a period not to exceed **one-hundred twenty (120) calendar days** from the date of the bid opening for the purpose of evaluating bids prior to award of contract.

Award of contract will be based on the lowest aggregate sum proposal (for the award option that is in the Owner's best interest based on available GDOT) submitted from those bidders that are confirmed as being responsive and responsible. **Contractors bidding shall bid all items.** The right is reserved, by the Owner, to reject any and all bids and to waive any or all irregularities, technicalities, informality or any information in the bids received.

The successful bidder will be required to furnish separate performance and payment bonds, each in an amount equal to 100% of the contract.

Prospective Bidders are hereby advised that award of contract is contingent upon owner receiving State Funding Assistance.

DBE Requirement: This project is subject to the requirements of 49 CFR Part 26 Disadvantaged Business Enterprise Participation. The owner has established a contract participation goal of **0 percent** for small business concerns owned and controlled by certified socially and economically disadvantaged business enterprise (DBE). The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR §26.53.

#### **Federal Provisions**

Award of contract is also subject to the following provisions:

Each bidder shall be aware and acknowledge that the project is subject to the FAA's current *Contract Provision Guidelines for Obligated Sponsors and Airport Improvement Program Project* itemized as follows and included in Article 2 Contract Provisions of the contract documents:

- Affirmative Action Requirement
- Buy American Preference
- Civil Right – Title VI Assurance
- Davis Bacon Requirements
- Debarment and Suspension
- Disadvantaged Business Enterprise
- Foreign Trade Restriction
- Lobbying and Influencing Federal Employees
- Procurement of Recovered Materials

**By: Harold Proctor, Jr**  
**Mayor**

***The City of Sylvester of the Sylvester, Georgia.***

**END OF REQUEST FOR BIDS**

7. Provide the City with the Preliminary Plans for review and comment.
8. Update Preliminary Plans per City review comments.
9. Submit the Preliminary Plans to ATLAS/GDOT for review and comment.
10. Attend the Preliminary Field Plan Review (PFPR) meeting with ATLAS/GDOT (virtual).

**Compensation**

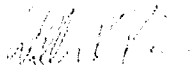
Compensation for work performed shall be according to the hourly not to exceed fee noted for each phase of the project. Once per month during the existence of the contract, the Engineer shall submit to the City and invoice for payment based on the actual work performed for the Project though the invoice period. Should additional services be required, we can provide these services according to our latest standard hourly rate schedule or an agreed upon lump sum. Our proposed fees are as follows:

|   |                     |
|---|---------------------|
| <b>Phase 4: Environmental Resource Identification –<br/>Additional Services</b> | <b>\$26,436.00</b>  |
| <b>Phase 5: Environmental Technical Studies</b>                                 | <b>\$57,822.00</b>  |
| <b>Phase 6: Utility Coordination</b>  | <b>\$2,170.00</b>   |
| <b>Phase 7: Engineering Design</b>  | <b>\$123,350.00</b> |
| <b>Total <u>Hourly Not to Exceed</u> Fee</b>                                    | <b>\$209,778.00</b> |

If you have any questions or need additional information, please call me at (678) 417-4017.

Sincerely,

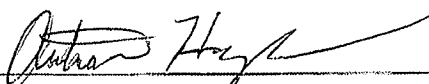
KECK & WOOD, INC.



Robert Renwick, P.E.  
Vice President

ACCEPTED by the CITY OF SYLVESTER

This 6th day of November, 2023.

By: 

Title: Nov 6, 2023

Attachments:

1. 2023 Standard Hourly Rate Schedule
2. Fee Estimate
3. Terms & Conditions