JOB TITLE: Water Service Worker II WAT/2

DEPARTMENT: Water, City of Sylvester

JOB SUMMARY: This position is responsible for the installation, repair, and maintenance of water lines and mains.

MAJOR DUTIES:

- Installs, maintains, and repairs water lines and mains.
- Makes water taps for new services.
- Locates and repairs leaks in water lines.
- Cuts asphalt.
- Locates water lines for utility companies.
- Installs meter boxes, meters, valve boxes, and valves; services and repairs meters.
- Repairs curbs and sidewalks.
- Operates a backhoe, air hammers, dump trucks and related water line maintenance and repair equipment.
- Maintains department equipment; performs preventative maintenance duties.
- Repairs and maintains fire hydrants.
- Hangs holiday lights and decorations.
- Reads and rereads meters as necessary.
- Stocks warehouse and trucks with parts.
- Assists other city departments with related work as needed.
- Cleans and maintains the department office and warehouse.
- Flags traffic and ensures safety of crew at worksites.
- Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- Knowledge of safety procedures pertaining to the repair and maintenance of water lines and mains.
- Knowledge of the methods and practices of installing, maintaining, and repairing water lines and mains.
- Skill in the use of such tools as chain saws, jackhammers, pipe locators, pipe cutters, and various hand tools.

- Skill in the maintenance and repair of water lines and mains.
- Skill in performing basic mathematical calculations.
- Skill in operating such equipment as backhoes, ditch witches, tapping machines and trenchers.
- Skill in communication.

SUPERVISORY CONTROLS: The Water Distribution Supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include supervisory instructions, work orders, and safety rules and regulations. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY: The work consists of related duties in maintaining water lines and mains. The variety of assignments and inclement weather contribute to the complexity of the work.

SCOPE AND EFFECT: The purpose of the position is to assist with the maintenance and repair of water lines and mains. Successful performance helps ensure the effective operation of the water distribution system for the city.

PERSONAL CONTACTS: Contacts are typically with co-workers, other city employees, and the general public.

PURPOSE OF CONTACTS: Contacts are typically to exchange information and provide services.

PHYSICAL DEMANDS: The work is typically performed while standing, walking, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, and uses tools and equipment requiring a high degree of dexterity.

WORK ENVIRONMENT: The work is performed primarily outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and inclement weather. The work may require the use of protective devices such as masks, goggles, or gloves.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED equivalent
- Valid Georgia State Class C Driver's License
- No experience requirements.

Applicant hired after July 1, 2011 will be required within 12 months of employment from the date of hire:

- **To successfully complete a GRWA Basic Water Class**
- **Become a Georgia certified Class 3 Water Treatment Operator**

- **To obtain a Georgia State CDL Driver's License within 6 months of hire date**

Employment is subject to passing a background check & pre-employment drug and alcohol test.